

**Association of Texas Appraisers**  
**Board of Director's Annual Meeting Agenda**  
**August 5, 2011, Holiday Inn Town Lake, Austin, TX**

President Mike Braught called the Board of Directors meeting to order at 5:10 p.m. at the Holiday Inn Hotel in Austin, Texas.

The role was called by outgoing Secretary, John Macy. Directors present were Mike Braught, Rick Neighbors, Candy Cooke, Bobby Crisp, Frank Baker, Ken Becker, and newly elected directors Arturo Palacios, Dennis Crawford and Donna Green.

**ELECTION OF OFFICERS:**

Outgoing President, Candy Cooke, asked for volunteers to serve as Secretary, Treasurer and Vice-President.

Donna Green agreed to be Secretary. Rick Neighbors agreed to serve as Vice President.

Bobby Crisp made a motion that we accept the nominations of Secretary and Vice-President, and delay the nomination of a Treasurer until later. Ken Becker seconded the motion. Motion passed.

**APPROVAL OF MINUTES:**

The minutes should be changed to reflect meeting expenses for the annual meeting in Fredericksburg to \$5,410.00

**FINANCE:**

Financial Report

Past Treasurer, Mike Braught, presented the Financial Report. The PayPal amount needs to be changed to \$800.00 for the 2011-2012 budget.

Motion to accept the Treasurer's report as amended made by Donna Green and seconded by Bobby Crisp. Motion carried.

Current Meeting Expenses

Teresa Walker reported that we have \$10,000.00 in registrations and \$11,500.00 in expenses so the association will lose about \$1,500.00 on this meeting. Arturo Palacios suggested that each board member try to solicit donations for the conferences. Rick Neighbors discussed having exhibitors. Candy Cooke discussed having a sponsored reception.

Arturo Palacios suggested that we have regional meetings/chapters that encompass the state, and ask banks to sponsor these meetings.

Rick Neighbors asked Arturo Palacios to write up something for the board to review.

Audit Report

Frank Baker gave the audit report. He was concerned about the purchase of a laptop, a printer and two car rental charges.

Teresa Walker explained the purchase of the printer was approved by past President, Tom Shirley, and the laptop was in the budget for 2010-2011.

Bobby Crisp made a motion to allow the executive director to spend up to \$100.00 without prior approval.

Expenses over that amount need to be submitted to the President/Treasurer for approval. The motion was seconded and passed.

President and Treasurer should have access to the account, and Executive Director shall send a monthly reconciliation statement to them.

Motion was made by Bobby Crisp that the Executive Director will have the liberty to pay for speaker/guests dinners with prior approval by the President/Treasurer. Motion was seconded by Frank and motion passed.

Motion was made by Arturo Palacios to give the Executive Director \$50.00 per day per diem and travel expenses of \$50.00 if travel is under 100 miles, and \$150.00 if travel is over 100 miles. The motion was seconded and passed.

#### Proposed Budget for 2011-2012

Motion was made by Bobby Crisp to accept the Budget as amended. The motion was seconded and passed.

#### Dues Statements

Motion was made by Candy Cooke to send the dues statements to members. The motion was seconded and passed.

#### Directors' Checks

Directors' checks were distributed by Teresa Walker.

### **OLD BUSINESS**

#### Chapters:

There was a discussion about having four chapters/regional meetings to cover most of Texas. A meeting has already been held in east Texas and the next one is planned for north Texas in October. We will incorporate the Valley meeting in January.

We need to offer one course at the regional meetings and offer different courses at the Annual and Mid-Year meetings.

John Macy stated that Ed Woodruff requested that we start a Gulf Coast chapter and he would help get it started.

Motion was made by Bobby Crisp to enact chapters starting with the Rio Grande Valley and work with Arturo as Board Chair for that chapter. Set up a committee and separate board for this Chapter, and if this works, we can look at doing the same thing in the different regions. We will look at it at our next Board Meeting and if it worked, then we will look at setting up the next chapter in Houston.

This motion was amended to state that we can do this as long as it does not conflict with the bylaws and if it does, we need to amend the bylaws.

Motion was seconded by Frank Baker and motion carried.

Arturo Palacios agreed to serve as Treasurer. Motion by Frank Baker to approve Arturo Palacios as Treasurer. Motion was seconded and passed.

#### Professional Standards:

Professional Standard Committee: There have been no actions for this committee.

## **NEW BUSINESS**

### Relationship with FACT:

Mike Braught is going to attend the next FACT board meeting as ATA's representative.

### Upcoming Meetings:

The first north Texas meeting will be held at the Marriott DFW Airport South in Ft. Worth on October 22, 2011. The course provided will be FHA-A Residential Guide to Analyses.

The Mid-Year meeting will be February 24-25, 2012 at McKenna Events Center in New Braunfels. We will give the 2012-2013 USPAP Update Course on Saturday. Bobby Crisp made a motion that the first choice for the meeting would be a Ted Whitmer class, and the second choice would be a comment addendum class. Frank Baker seconded and the motion carried.

Bobby Crisp motioned to get RPC to provide the MCE Legal Course at the Mid-Year Meeting. The motion was seconded and passed.

Bobby Crisp motioned to hold the 2012-2013 USPAP Update Course in Houston on June 2 (second option June 9). Donna Green seconded, motion carried.

Motion by Frank Baker and seconded by Donna Green to have the meeting in Corpus Christi. This motion did not pass.

Bobby Crisp made a motion to go back to Austin August 3-4, 2012 for the Annual Meeting & Educational Conference. Motion was seconded and passed.

Bobby Crisp made a motion to table the courses to be offered until the February meeting. Motion was seconded and passed.

Candy Cooke made a motion to book the McKenna Center for the second or third weekend in February 2013. Motion was seconded and passed.

### Newsletter Submissions:

Ken Becker agreed to write article for the September ATA Connections newsletter and Candy Cooke agreed to write an article for the December issue.

## **NEW BUSINESS**

Arturo Palacios made a motion to move the Board of Director's meeting from Friday evening to Friday morning from 9 a.m. to 11 a.m. Motion was seconded and passed.

Arturo Palacios also made a motion to hold the ATA/Rio Grande Valley State Appraisers Conference on January 17-18 in McAllen. Motion was seconded and passed.

## **ADJORN**

With no further business to discuss, the meeting was adjourned at approximately 7:05 pm.

Respectfully Submitted,

Teresa Walker, Executive Director