

# *Association of Texas Appraiser (ATA)*

## Minutes

### Board of Directors Meeting

February 16, 2018

President Curt Myrick called the meeting to order at 9:00 a.m. at the Courtyard New Braunfels River Village, New Braunfels, TX. Directors present were Curt Myric, Ian Martinez, Kim Mitchell, Luis De La Garza, Ken Pruett, Pam Teel, Kathy Treadway, and Bobby Crisp. Laurie Fontana and Stacey Cartwright were not present. A quorum was present. Also in attendance were Executive Director Teresa Walker, Past-Presidents Dennis Crawford, Bobby Shafer, Arturo Palacios, and Rick Neighbors. Other guests included Steve Kahane, Diana Jacob, Roy Thompson, Jerry Whitley, and Brandi Dunagan.

President Curt Myrick introduced the minutes of the previous board meetings held August 4, 2017 and asked if any corrections were necessary. With no discussion, Luis De La Garza motioned to approve the minutes as presented, with a second from Kim Mitchell. All were in favor - motion carried.

#### **Financial Reports:**

Treasurer Kim Mitchell discussed the ATA Income & Expenses to date with discussion of the current budget. Executive Director Teresa Walker informed the Board that tax returns have been completed and delivered to the IRS.

Kim Mitchell motioned to accept the Financial Report as presented with a second from Kathy Treadway. All were in favor – motion carried. Teresa Walker said that the Director’s checks would be mailed out to each member.

#### **Old Business:**

Luis De La Garza asked we the Board could be reminded of the most recent changes to the ATA By-laws that took place in August 2017. Chairman of the Board Bobby Crisp discussed the “Alternate Director” position that was created in case elected directors needed to resign or step down. Also, the By-laws were amended to extend the Board Officers from a 1-year term to an optional 2-year term (the board could nominate an Officer for a continuum of a 2<sup>nd</sup> year, the Officer would need to the retainability as a Director of the Board and agree to serve a 2<sup>nd</sup> year).

#### **Membership and Designations Report**

Teresa Walker informed the Board that membership stands at 305 as of Feb 16, 2018, which is a 14% reduction in membership. Designations are at 75 (24.6% of the membership); 1 ATA-L; 52 ATA-R and 22 ATA-G. All categories show a reduction in total numbers from August 2017. ATA membership numbers show a loss of 48 members since August 2017. Directors discussed the reasoning behind the decline of members and presented some ideas to help keep and increase current membership.

President Curt Myrick presented a previously tabled issue from the August 2017 board meeting regarding Reinstatement Fees for renewals after 60 days past due. Curt entertained discussion between Directors and input from attending guests regarding this issue. The Board decided not to establish Reinstatement Fees. In addition, the Board agreed that a private page be added to the ATA Facebook page and discontinue with the ATA Forum page (due to lack of participation). There was additional discussion to publicize how ATA “backs the Appraiser” and to create a way to auto-renew annual membership.

### **New Business:**

#### *Upcoming Meetings*

##### *Houston ATA Meeting*

June 9, 2018 meeting in Houston will be held at the Heritage Texas Properties and the course offering is scheduled to be “USPAP Update”.

##### *Arlington - ATA Annual Meeting*

August 2-4, 2018 meeting will be held at the Arlington Hilton in Arlington (2401 E Lamar Blvd – one block from the IH 30 and Hwy 360 interchange). Teresa Walker asked the Board to consider offering the USPAP Update course in effort to increase attendance for the annual meeting. After discussion, a motion was made by Ian Martinez to offer the USPAP Update course on Thursday, August 2, 2018 with a second from Kim Mitchell. All were in favor – motion carried.

Friday morning will offer the MCE Legal II course. After discussion of possible course offerings for Friday afternoon, Pam Teel motioned that the approved ATA course “TALCB and the Appraisal Profession -2016” be updated for 2018 and presented by the TALCB Standards and Enforcement Division. As an alternate to this course, ATA would invite The Appraisal Foundation to provide a presentation updating members on recent changes with AQB and ASB. Saturday morning would offer a “Mentorship Panel” consisting of TALCB appointed Mentors. Saturday afternoon would offer a Statistics class with focus on the new Advisory Opinion 37 to USPAP. As an alternate course, we could offer “Desktop Appraisals”. There was a second by Kim Mitchell. All were in favor – motion carried.

##### *Other Industry Meetings*

Curt Myrick discussed other industry meetings to include the 2018 Appraiser’s Conference and Trade Show (ACTS) in Nashville, TN April 8-10, 2018. Curt indicated that he would be attending on behalf of ATA. Vice President Ian Martinez said that he would also be attending this event. Curt said that the Appraisal Summit & Expo will be held in Las Vegas, NV September 19-21, 2018 and invited everyone to attend.

The AppraiserFest 2018 will be held November 1-3, 2018 in San Antonio.

##### *Appraisal Basics for Realtors*

ATA Member Greg Reynolds addressed the Board offering to provide a course for the Real Estate Agent/Broker that could be approved for Texas Real Estate Commission (TREC) Continuing Education through the ATA. This course is currently available in other states and he would like to offer it in Texas. Pam

Teel made a motion to accept the course, apply for approval, and offer through the ATA. A second was made by Kathy Treadway. All were in favor – motion carried.

Curt Myrick called for a short break at 10:20 a.m. and called back to order at 10:30 a.m.

### **TAFAC REPORT**

Bobby Crisp informed the Board that The Appraisal Foundation Advisory Council (TAFAC) held a meeting on February 1-2, 2018 that was attended by our representative, Mike Brunson.

Mike provided a summary of the meetings of which he attended and participated. Most notable was discussion brought up by the ATA regarding Advisory Opinion (AO)-3 regarding “appraisal firm”. Mike indicated that there was significant consideration regarding this issue and there may be further clarification on how to proceed when dealing with this issue.

Bobby also informed the Board that The Appraisal Foundation has released a Discussion Draft for potential areas of change to the 2020-2021 edition of USPAP.

### **Committees**

#### *Professional Standards Committee*

Bobby Crisp (Chair) stated there were no actions to report.

#### *Program Committee*

Bobby Crisp (on behalf of Chair Ken Pruett) informed the Board that he had communicated with members of the committee and supplied Teresa Walker with recommendations for future course offerings, as discussed.

#### *By-laws Committee*

Bobby Crisp (Chair) stated that possible By-law changes may be necessary regarding open-floor nominations during Director elections. This issue was tabled in order that Robert’s Rule of Order could be researched regarding this matter.

#### *Membership Committee*

Brandi Dunagan (on behalf of Chair Laurie Fontana) stated that earlier discussion of the ATA Facebook page could be used to help retain and generate new members.

#### *Nominating Committee*

Consists of Past-President Dennis Crawford (Chair), President Curt Myrick, and Vice-President Ian Martinez. Dennis informed everyone that Stacey Cartwright, Luis De La Garza and Kim Mitchell and he will be coming off the Board. Dennis said that the committee is working on nominations by checking with those board members whose terms are ending to see if they would be willing to serve another term and asked for suggestions that anyone may have and that he would contact those members to see if they would be willing to serve.

### **Scholarship Nomination(s)**

Bobby Crisp informed the Board that there was one nomination for the Pospisil Scholarship Award and that no other nominations were made. A motion was made by Bobby Crisp to accept and approve the award to the one nominee. There was a second by Ian Martinez. All were in favor – motion carried. Bobby then informed the Board to advertise the Scholarship Award. Applicants can be self-nominated or made by anyone. The scholarship award is not limited to only Trainees. It can be awarded to future trainees, trainees, as well as seasoned appraisers.

### **Administration**

#### *Wild Apricot Database*

Teresa Walker introduced a new database to the Board asking that they research and give consideration to possibly moving to this program in the future. Teresa stated that this database has many features that we do not currently have available such as auto-renewal of annual dues, and allowing ATA members to edit their own personal profiles (address, email, phone, etc.). After discussion, Pam Teel made a motion to adopt the use of this database software now with an effective date of not later than September 1, 2018. A second was made by Kim Mitchell. All were in favor – motion passed.

#### *New Address*

Teresa Walker informed the Board that she would be in the process of moving soon and the ATA address would be changing. A new address had not yet been established and she would inform the board as soon as it was available (which should be within the next few weeks).

Meeting moved into executive session without Teresa Walker and Bobby Crisp.

### **Chairman of the Board & Executive Director Compensation for 2018-2019**

Luis De La Garza motioned to close the executive session with a second from Ian Martinez. All voted in favor – motion carried.

President Curt Myrick indicated that the current level of salary for Bobby Crisp and Teresa Walker be maintained and revisited at the August ATA Board of Directors Meeting.

### **ATA Audit**

Curt Myrick inquired as to who would be willing to perform the ATA Audit. Ken Pruett said that his wife and fellow ATA member, Amy Coston, would be willing to perform the ATA Audit.

**NAA Board of Governor's Report**

Curt Myrick discussed the NAA meeting held during the past Appraisal Summit & Expo held November 1-3, 2017 in Las Vegas, NV. During their meeting, Curt Myrick served as the Chair to the NAA Board of Governors. Ian Martinez also attended.

**March & June 2018 Newsletters**

Curt Myrick asked for volunteers to write articles for the ATA Newsletter. Steve Kahane volunteered to write for the both March and June newsletters. Brandi Dunagan volunteered to write an article for the June newsletter.

**Real Estate Appraisers Cancer Support Fund**

Teresa Walker asked the Board to consider having a budget item added to next year's budget for a Cancer Support Fund. The idea is to help provide some financial aid to those ATA members in need when burdened with severe health issues. After discussion, Bobby Crisp made a motion to add a Voluntary Relief Fund to next year's annual dues where ATA members can option in/out when renewing. There was a second by Luis De La Garza. All were in favor – motion carried.

**Other New Business**

Luis De La Garza offered discussion to aid Teresa Walker in reimbursing a portion of her moving expenses as the ATA office equipment and material will be part of her move. The Board agreed and would place this issue on the agenda for the August 2018 Board Meeting.

**Date and Time of next meeting**

August 3, 2018 at the Arlington Hilton in Arlington, TX at 9 a.m.

There was a motion to adjourn by Pam Teel and a second by Kim Mitchell. All voted in favor – motion carried at 11:30 a.m.

Respectfully submitted on behalf of Secretary Stacey Cartwright,



Bobby W. Crisp  
Chairman of the Board, ATA